

www.wakefield.gov.uk



Children and Young People

Wakefield Pupil Referral Units

Sharing values, celebrating differences, embracing success

The Springfield Centre

Careers Education Programme

Document control

| | |
|--|------------------------|
| This document has been created for use in | The Springfield Centre |
| Date of last review | |
| Date of next review | |
| Review period | 1 year |
| Version | 1 |
| Written by | K Slingsby |

Key information

If you would like further information about our careers programme, please contact our Careers Leader.

| | |
|-----------------------|--------------------|
| Careers Leader | Katherine Slingsby |
| Telephone | 01924 862232 |
| Email | kslingsby@wpru.uk |
| Website | |

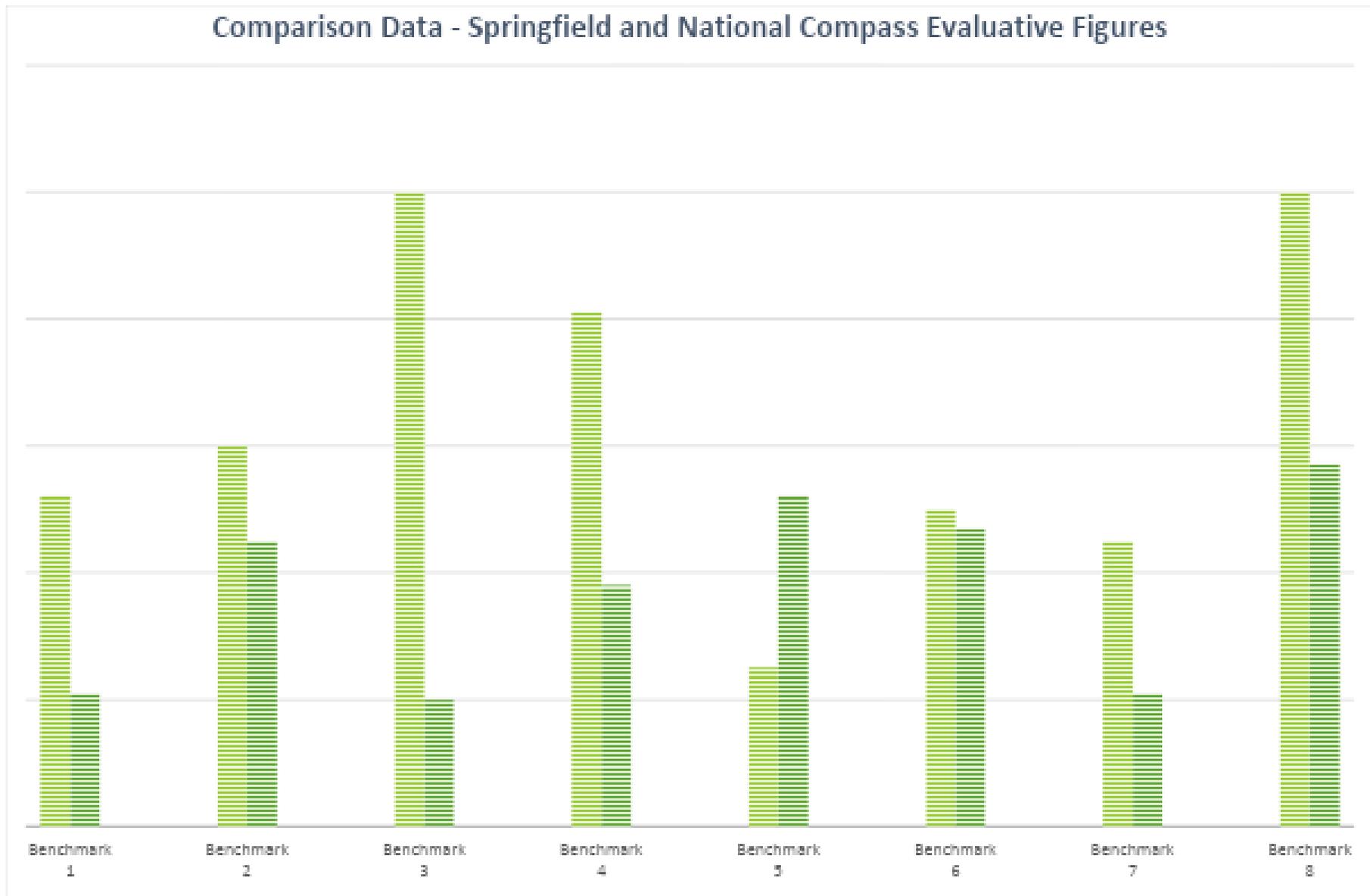
NB this is a working document. Whilst it is accurate at the time of writing, additional activities will be added as opportunities arise.

Contents

| | |
|--|----------------|
| Gatsby Benchmarks | 4 |
| School Performance - Gatsby Comparison Chart | 5 |
| Careers Programme - Y10 | 6 |
| Careers Programme - Y11 | 7 - 8 |
| Appendix A | Careers Policy |

The eight Gatsby Benchmarks are:

| Benchmark | Description |
|--|--|
| 1. A stable careers programme | Every school and college should have an embedded programme of career education and guidance that is known and understood by pupils, parents, teachers and employers. |
| 2. Learning from career and labour market information | Every pupil, and their parents, should have access to good-quality information about future study options and labour market opportunities. They will need the support of an informed adviser to make best use of available information. |
| 3. Addressing the needs of each pupil | Pupils have different career guidance needs at different stages. Opportunities for advice and support need to be tailored to the needs of each pupil. A school's careers programme should embed equality and diversity considerations throughout. |
| 4. Linking curriculum learning to careers | All teachers should link curriculum learning with careers. For example, STEM subject teachers should highlight the relevance of STEM subjects for a wide range of future career paths. |
| 5. Encounters with employers and employees | Every pupil should have multiple opportunities to learn from employers about work, employment and the skills that are valued in the workplace. This can be through a range of enrichment activities including visiting speakers, mentoring and enterprise schemes. |
| 6. Experiences of workplaces | Every pupil should have first-hand experiences* of the workplace through work visits, work shadowing and/or work experience to help their exploration of career opportunities, and expand their networks. |
| 7. Encounters with further and higher education | All pupils should understand the full range of learning opportunities that are available to them. This includes both academic and vocational routes and learning in schools, colleges, universities and in the workplace. |
| 8. Personal guidance | Every pupil should have opportunities for guidance interviews with a careers adviser, who could be internal (a member of school staff) or external, provided they are trained to an appropriate level. These should be available whenever significant study or career choices are being made. They should be expected for all pupils but should be timed to meet their individual needs. |



| YEAR 10 CAREERS PROGRAMME | | | | |
|----------------------------------|----------------------------|---|--|-------------|
| ACTIVITY | TITLE | DESCRIPTION | GATSBY BENCHMARK | TERM |
| Interview | Discussion with form tutor | Each student will discuss with their form tutor three times a year what their current aspirations are. This will be recorded and passed to Careers Lead | Gatsby 1 Gatsby 3 Gatsby 8 | All year |
| Options | LMI and prospectus | Student will browse through copies of LMI, post 16 prospectus and careers literature sent to school. This will be discussed in Careers lessons and form. They will have a copy of a prospectus to take home for discussion. | Gatsby 2 | All year |
| Careers Lesson | Thinking about post 16 | Use of ICT programmes to explore career paths to assist option choices for post 16. | Gatsby 3 Gatsby 4 | All year |
| Pupil visit | Roots to Success | Pupils visit Wakefield College and learn about courses. They will also access speakers from Huddersfield University. | Gatsby 4 Gatsby 7 | All year |
| Presentation | Askham Bryan College | Assembly from ABC on application, courses available and progression routes. | Gatsby 7 | 1 |
| Pupil visit | Careers Fair | Opportunity for pupils to speak to a wide variety of employers about career opportunities & FE Providers | Gatsby 6 | 1 |
| Pupil visit | Coca Cola Enterprises | Working with our LEP, pupils interested in various relevant careers will be taken on a visit to the Coca Cola site. Covid restrictions adhered to. . | Gatsby 2 Gatsby 3 Gatsby 5 Gatsby 6 | 1 |
| Presentation | Wakefield College | Presentation from Wakefield College on application, courses available and progression routes. | Gatsby 7 | 1 |
| Presentation | Motivational Speaker | Ex Pupils come in to talk about the essential skills to become successful in school and in the world of work. | Gatsby 2 | 2 |
| Parents' evening | Y10 parents' evening | Opportunity for parents and students to learn about local post-16 provision. | Gatsby 8 | 3 |
| Interview | Mock Interview | Using local business connections, all Y10 have a mock interview to prepare them for the world of work. | Gatsby 5 | 3 |
| | | | | |

| YEAR 11 CAREERS PROGRAMME | | | | |
|----------------------------------|-----------------------------|---|----------------------------------|---------------------|
| ACTIVITY | TITLE | DESCRIPTION | GATSBY BENCHMARK | TERM |
| Sustained destinations | Year 11 Destinations Update | Pupils are tracked by the school regarding successfully sustaining their college, apprenticeship or work destination. Records are updated to include the start of the cross-agency work for pupils who are potentially NEET | Gatsby 1 | Sept – Jan post 16. |
| Interview | Discussion with form tutor | Each student will discuss with their form tutor three times a year what their current aspirations are. This will be recorded and relayed to the Careers Lead Teacher. | Gatsby 1 Gatsby 3 Gatsby 8 | All year |
| Apprenticeships and vacancies | Email of vacancy | All Y11 students receive weekly emails detailing apprenticeship vacancies and part time work opportunities. | Gatsby 2 Gatsby 3 Gatsby 7 | All year |
| Interview | Aspire Igen | Pupils who are perceived to be at risk of becoming NEET are identified and referred to Aspire Igen to support them in their learning and options. | Gatsby 3 Gatsby 8 | All year |
| Citizenship | LMI | An external careers advisor delivers workshops on LMI and post 16 routes. | Gatsby 2 Gatsby 5 | All year |
| Initial Destinations | Year 11 Destinations Update | Pupils are tracked by the school regarding their college, apprenticeship or work destination. Records are updated to include the start of the cross-agency work for pupils who are potentially NEET. | Gatsby 1 | All year |
| Student interviews | Careers interview | All students have careers adviser guidance. An impartial and independent Careers Adviser will work in school and ALL students will have the opportunity of at least one guidance interview. | Gatsby 8 | All year |
| Options | LMI and prospectus | Student will browse through copies of LMI, post 16 prospectus and careers literature sent to school. This will be discussed in Careers lessons and form. They will have a copy of a prospectus to take home for discussion. | Gatsby 2 | All year |
| Presentation | Wakefield College | Presentation by WC on application, courses available and progression routes. | Gatsby 7 | 1 |
| Presentation | Askham Bryan College | Assembly from ABC on application, courses available and progression routes. | Gatsby 7 | 1 |
| Presentation | LEP | Presentation from LEP on LMI | Gatsby 1 Gatsby 2 | 1 |
| Pupil visit | Careers Fair | Opportunity for pupils to speak to a wide variety of employers about career opportunities & FE Providers. | Gatsby 6 Gatsby 7 | 1 |

Edited May 2021

| | | | | |
|------------------|----------------------|---|----------------------------------|---|
| Parents' evening | Y11 parents' evening | Opportunity for parents and students to learn about local post-16 provision. | Gatsby 8 | 1 |
| Presentation | NCS | Assembly by NCS on opportunities they run post 16. | Gatsby 5 | 1 |
| Curriculum links | College Ambassadors | Wakefield College students talk to pupils to give a pupil perspective on KS4 and college courses. | Gatsby 4 | 2 |
| Presentation | Motivational Speaker | Ex Pupils come in to talk about the essential skills to become successful in school and in the world of work. | Gatsby 2 | 2 |
| Applications | 1-2-1 support | All students have 1-2-1 support from post 16 providers to fill in their post 16 application of their choice. | Gatsby 2 Gatsby 7 Gatsby 8 | 2 |
| College visit | Taster day | All Y11 are supported in filling in taster day applications. | Gatsby 7 | 2 |
| Presentation | Aspire-Igen | Aspire Igen deliver a presentation to students about the courses they offer. | Gatsby 7 | 2 |